Notes - Gorman's Copy

Sept. 25, 1961

With Comments

NOTES - 9-25-61 - McCall

1. Neubert, Gorman, Newby and I believe Monday is the best day for the staff luncheon. ✓

   We all agree with you it should be for an extended period, say 12:00 till 1:30, and held rigidly. (1st exception was today!) ✓
   agree

2. We need agenda items for Friday's Board Meeting from you. Will prepare them Wednesday. Please remind me.

3. It is our opinion that we should seriously consider establishing a MSFC Liaison Office in Washington. Bill Lilly might be available for this. JPL has such an office. Agree. Part of your new "package proposal"

   Good man!!

4. Neubert is trying to hold attendance at SFRN in New York to a reasonable level. Do you have any special feelings on this subject?

   Agree.